

Please note: *The following agenda is tentative and subject to change. However, no major revisions are anticipated at this time.*



**BASIC SEAFOOD HACCP
TRAIN-THE-TRAINER COURSE
APRIL 15-17, 2026 – Biloxi, MS
COURSE NUMBER: 11747**



8:00AM – 5:00PM DAILY	TOPIC
DAY 1	8:00AM - Welcome, Introductions, and Overview of Alliance and Training Materials
	8:30AM - Pre-training Knowledge Assessment
	9:00AM - Teaching Adult Learners
	10:00AM - Chapter 1 – Introduction to Alliance Course and HACCP
	10:15AM Break
	10:30AM - Chapter 12 - Seafood HACCP Regulation & FSMA Update
	11:30AM - Chapter 2 – Pre-requisite Programs and Sanitation Control Procedures
	Noon - Lunch on your own.
	1:30AM - Chapter 3 – Seafood Safety Hazards
	2:00PM - Chapter 4 – Preliminary Steps in Developing a HACCP Plan
	2:30PM - Chapter 5 – Hazard Analysis
	3:30PM - Break
	3:45PM - Chapter 6 – Determine Critical Control Points
	4:15PM - Conduct Practical Exercise and Planning for Day 2
5:00PM - Adjourn Day 1	
DAY 2	8:00AM - Open Group Discussions – Questions, Adjustments, and Challenges in Training
	8:15AM - Practical Exercise for Conducting Hazard Analysis (work groups complete a Hazard Analysis using SHA Approved Training Models) Informal break included in session.
	11:00AM - Work Group Report Out and Discussions – 15 minutes per Group
	Noon - Lunch on your own.
	1:30PM - Chapter 7 – Establish Critical Limits
	2:00PM - Chapter 8 – Critical Control Point Monitoring
	2:30PM - Chapter 9 – Corrective Actions
3:00PM - Chapter 10 – Establishing Verification Procedures	

Please note: *The following agenda is tentative and subject to change. However, no major revisions are anticipated at this time.*

	3:30PM - Break
	3:45PM - Chapter 11 – Record-keeping Procedures
	4:15PM - Open Group Discussions and Planning for Day 3
	5:00PM - Adjourn Day 2
DAY 3	8:00AM- – Teach Back Session Introduction
	08:15AM – Teach Back Session 1 – 5 minutes per presentation, 20 minutes questions
	09:45 – Break
	10:00 – Teach Back Session 2 – 5 minutes per presentation, 20 minutes questions
	11:30PM - Lunch on your own.
	1:30PM - Review Standard Training Protocol for Approved Courses
	2:15PM - Teaching Segment Two Courses: Virtual and In-person
	3:00PM - Online Course Registration: Step-by-Step Demo and Requirements
	3:30PM - Break
	3:45PM - Overview of Resource Materials
	4:15PM - Using SHA Approved Training Models: Guidelines and Best Practices
	4:30PM - Evaluation
	5:00PM - Adjourn TTT Course – Thank you!
Train-the-Trainer Instructor Team: <ul style="list-style-type: none"> ● Doris Hicks, University of Delaware (Retired), dhicks@udel.edu ● Christina DeWitt, Oregon State University, christina.dewitt@oregonstate.edu ● Brandon Bridgman, FDA, brandon.bridgman@fda.hhs.gov ● Michael Ciaramella, Cornell, mc2544@cornell.edu; SHA Director, shadirector@afdo.org 	