# READ FIRST

## The following Files are included for this exercise:

1. **READ FIRST.doc** — Lists the files contained within the exercise

2. **Lead Planner's Guide** — Provides guidance for planning, coordinating, and executing the session

3. **Facilitator's Guide** — Provides guidance for facilitating the session

4. **Situation Manual** — Provides detailed information on the scenario, as well as discussion questions, for the participants

5. **Presentation.PPT** — Facilitator should use this in conjunction with the SITMAN and optionally the timeline to present the scenario

6. **Certificate.doc** — Should be printed and presented to participants at the conclusion of the exercise

7. **Table Tents.doc** — Printable document used to group participants

8. **AAR-IP Template.doc** — Template AAR/IP for use by the AAR/IP Committee

9. **EEG Template.doc** — Template Exercise Evaluation Guide to be used by the planning team to determine areas for evaluators to assess