**2018-2019 AFDO FINAL COMMITTEE REPORT**

**Drugs, Devices and Cosmetics Committee**

*Chair:* John Misock, U.S. Food & Drug Administration, College Park, MD  
Child: Dennis Baker, Retired

**Charge 1:** Plan and identify important topics, and secure presenters for the DDC program at the annual conference.

**Discussion:** Nancy Singer headed a working group that put together the agenda for this year.

**Recommendations:** Completed

**Executive Committee Action:**  
Approval ☒  Disapproval ☐  Date 6/17/2019

**Charge 2:** Beginning in March, solicit volunteers to welcome First-Time Attendees for the Drug & Device Forum of the Conference. The first time attendee packet will include an identifying first time attendee ribbon. Opportune times to become acquainted will be committee meetings, opening session, receptions and especially at the AFDO Bingo.

**Discussion:** Greeters are being solicited

**Recommendations:** Completed

**Executive Committee Action:**  
Approval ☒  Disapproval ☐  Date 6/17/2019

**Charge 3:** Advise AFDO Board of recommendations for increasing AFDO participation and ideas for increasing membership with drugs, devices, and cosmetic regulators and industries to the AFDO Board by March 1, 2019.

**Discussion:** Discussions between DDC members and AFDO management have resulted in significant changes to the DDC agenda which will attract additional membership. The DDC marketing committee is working with the AFDO office staff to put out targeted messages on social media and direct mail platforms.

**Recommendations:** continue

**Executive Committee Action:**  
Approval ☒  Disapproval ☐  Date 6/17/2019

**Charge 4:** Support the AFDO Affiliates when requested by suggesting topics and speakers for their conferences.

**Discussion:** DDC members have provided speakers and guidance to affiliates as requested.

**Recommendations:** continue

**Executive Committee Action:**  
Approval ☒  Disapproval ☐  Date 6/17/2019

*Responsible for submission of reports*
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**Charge 5:** Work with AFDO Executive Director to develop a pharmaceutical GMP course by Spring of 2019.

**Discussion:** The short course was not completed this year. However, the concept should continue to be pursued.

**Recommendations:** carryover.

**Executive Committee Action:**

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