**2018-2019 AFDO COMMITTEE CHARGES**

**Seafood Committee**

*Chair:* Matthew Coleman, FL Dept. of Agriculture & Consumer Services, Tallahassee, FL  
Chair: Courtney Mickiewicz, VA Department of Agriculture & Consumer Services, Virginia Beach, VA

**Charge 1:** Serve as Chair of the Seafood HACCP Executive Committee and assist in coordinating and administering their meetings during the year.

**Charge 2:** Serve as the lead liaisons for AFDO on the Seafood HACCP Alliance (SHA) and keep the Board apprised of all activities.

**Charge 3:** Approve AFDO/Seafood HACCP Alliance courses per established protocol. Ensure mandatory topics are covered with adequate timeframes and with certified instructors.

**Charge 4:** Develop food safety guidance for wholesale sushi manufacturers.

**Charge 5:** Review the AFDO Retail Sushi Guide and revise if necessary.

*Responsible for submission of reports*