

# 2018-2019 AFDO COMMITTEE CHARGES

## Drugs, Devices and Cosmetics Committee

**\*Chair:** John Misock, U.S. Food & Drug Administration, College Park, MD

**Chair:** Dennis Baker, Retired

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**Charge 1:** Plan and identify important topics, and secure presenters for the DDC program at the annual conference.

**Charge 2:** Beginning in March, solicit volunteers to welcome First-Time Attendees for the Drug & Device Forum of the Conference. The first time attendee packet will include an identifying first time attendee ribbon. Opportune times to become acquainted will be committee meetings, opening session, receptions and especially at the AFDO Bingo.

**Charge 3:** Advise AFDO Board of recommendations for increasing AFDO participation and ideas for increasing membership with drugs, devices, and cosmetic regulators and industries to the AFDO Board by March 1, 2019.

**Charge 4:** Support the AFDO Affiliates when requested by suggesting topics and speakers for their conferences.

**Charge 5:** Work with AFDO Executive Director to develop a pharmaceutical GMP course by Spring of 2019.

*\*Responsible for submission of reports*