

# 2016-2017 AFDO FINAL COMMITTEE REPORT

## Seafood Committee

\***Chair:** Rita Johnson, FL Dept. of Agriculture & Consumer Services, Spring Hill, FL

**Chair:** Courtney Mickiewicz, VA Department of Agriculture & Consumer Services, Virginia Beach, VA

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**Charge 1:** The Co-Chairs will serve as the lead liaisons for AFDO on the Seafood HACCP Alliance (SHA) and keep the Board apprised of all activities.

**Discussion:** Both co-chairs were unable to attend the SHA Committee meeting held in August 2016; however, Pam Miles, AFDO President Elect attended this meeting. Next meeting has not yet been scheduled. Both Seafood chairs plan to be in attendance based on travel approval.

**Recommendations:** AFDO Seafood committee chairs continue to be actively involved in the SHA and support their efforts and continue to increase AFDO's collaboration with SHA. Both chairs are to be involved and supportive of the HACCP Executive Committee.

### Executive Committee Action:

Approval



Disapproval



Date

6/7/17

**Charge 2:** Approve AFDO/Seafood HACCP Alliance courses per established protocol. Ensure mandatory topics are covered with adequate timeframes and with certified instructors.

**Discussion:** The co-chairs and the Seafood Committee members of course reviewers from the various affiliates, continue to review Seafood HACCP course applications for Basic HACCP, Segment II and SCP courses. Also, during this reporting period a revised SHA/AFDO HACCP Training Protocol was posted, December 2016 edition, which contained revised agendas for the 3 courses by minimum contact hours. Also, a guide for applicants was created and has been posted on the AFDO website and will be available and debuted in the trainers' newsletter when it is published. This applicant guide is to assist the applicants to minimize delays in course approvals. Also, a reviewer's guide was created to assist with the consistency of reviews including a time per topic aid. A conference call was held with the co-chairs and affiliate reviewers on these new documents to introduce them and to garner their input, on February 7, 2017. AFDO staff has been instrumental in assisting the Seafood Committee in getting courses approved and communicating with the course applicants.

**Recommendations:** Continue to review applications for approval that follow SHA/AFDO Protocol. AFDO Seafood Committee chairs appreciate all the reviewers from the affiliates. We would like to recognize two reviewers from the WAFDO affiliate, Ms. Pamela Tom, and Ms. Gesinee Tolman and one reviewer from AFDOSS, Mr. Matt Colson. These three have had the bulk of the reviews this year and consistently respond to submitted courses and in an expedient manner.

### Executive Committee Action:

Approval



Disapproval



Date

6/7/17

**Charge 3:** Finalize the committee's proposed updates on the Cured, Salted & Smoked Fish Est. GMPs including Listeria Manual (May 2004).

**Discussion:** We have been in the final stages of the revision to the Cured, Salted and Smoked Fish Est. GMPs including Listeria manual. Needs final once over, then it is good to go to the next level (Laws & Regulations

*\*Responsible for submission of reports*

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Committee, then AFDO board). We will be keeping the original LM manual and adding FDA's LM guidance document as well.

**Recommendations:** Create a separate group of AFDO members, with a Project Lead, to finalize this document. Suggest this group consist of selected members from Food Committee and Laboratory, Science & Technology Committee in addition to Seafood Committee members.

**Executive Committee Action:**

Approval  Disapproval  Date 6/7/17

**Charge 4:** Develop food safety guidance for wholesale sushi manufacturers.

**Discussion:** Progress has stalled on the Wholesale Sushi Guidance since the last technical review that stated the document should be reformatted to read as a guidance document and not a model code. The rewrite has not yet been tackled at this time.

**Recommendations:** Seafood Committee member Eugene Evans is looking into this getting reformatted by an association with someone in academia.

**Executive Committee Action:**

Approval  Disapproval  Date 6/7/17

**Charge 5:** Serve as Chair of the Seafood HACCP Executive Committee and assist in coordinating and administering their meetings during the year

**Discussion:** Both co-chairs were unable to attend the Seafood HACCP executive committee meeting held in August 2016. Next meeting is scheduled for May 16-17, 2017. It is anticipated that the chair of the HACCP Executive Committee, Courtney Mickiewicz, will be in attendance. We are anticipating various changes due to the new curriculum being published this year which may entail a revision the current AFDO/SHA Protocol.

**Recommendations:** The Seafood Committee co-chairs will continue to support this committee with Ms. Mickiewicz as chair. Continue this charge.

**Executive Committee Action:**

Approval  Disapproval  Date 6/7/17

*\*Responsible for submission of reports*