

2016-2017 AFDO FINAL COMMITTEE REPORT

Drugs, Devices and Cosmetics Committee

***Chair:** John Misock, U.S. Food & Drug Administration, College Park, MD

Chair: Dennis Baker, Retired

Charge 1: Plan and identify important topics, and secure presenters for the DDC program at the annual conference.

Discussion: The DDC committee and the Body Art Sub-committee have completed planning and identification of presenters for the 2017 conference.

Recommendations: The current planning process and participation with key AFDO office personnel should be continued next year.

Executive Committee Action:

Approval Disapproval Date 6/7/17

Charge 2: Beginning in March, solicit volunteers to welcome First-Time Attendees for the Drug & Device Forum of the Conference. The first time attendee packet will include an identifying first time attendee ribbon. Opportune times to become acquainted will be committee meetings, opening session, receptions and especially at the AFDO Bingo.

Discussion: Members of the DDC committee will be attentive to the needs of first time attendees and engage them at every opportunity. The importance of making first time attendees feel welcome is a responsibility that all members will share.

Recommendations: Continue focusing on first time attendees, pay attention to their needs and help them assimilate into our community.

Executive Committee Action:

Approval Disapproval Date 6/7/17

Charge 3: Advise AFDO Board of recommendations for increasing AFDO participation and ideas for increasing membership with drugs, devices, and cosmetic regulators and industries to the AFDO Board by March 1, 2017.

Discussion: Report was submitted.

Recommendations: It would be good if the President could provide a synopsis of ideas and how the ideas are being put to use, possibly during the address to AFDO conference. Continue the charge.

Executive Committee Action:

Approval Disapproval Date 6/7/17

Charge 4: Provide to the AFDO Board by March 1, 2017, recommendations for enhancing Committee

Discussion: Report was submitted

**Responsible for submission of reports*

2016-2017 AFDO FINAL COMMITTEE REPORT

Recommendations: It would be good if the President could provide a synopsis of ideas and how the ideas are being put to use, possibly during the address to AFDO conference.

Executive Committee Action:

Approval

Disapproval

Date

6/7/17

Charge 5: Support the AFDO Affiliates when requested by suggesting topics and speakers for their conferences.

Discussion: No requests were received from affiliates.

Recommendations: Continue the charge.

Executive Committee Action:

Approval

Disapproval

Date

6/7/17

**Responsible for submission of reports*