**2017-2018 AFDO COMMITTEE CHARGES**

**Professional Development Committee**

*Chair:* Laura Van Wagenen-Birdsill, Colorado Department of Public Health & Environment, Denver, CO  
Chair: Brenda Morris, Florida Department of Agriculture and Consumer Services, Tallahassee, FL

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**Charge 1:** Develop a Fellowship Alumni Newsletter.  

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval □  Disapproval □  Date __________

**Charge 2:** The Chair and/or Co-Chair(s) participate in Fellowship Advisory Meetings.  

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval □  Disapproval □  Date __________

**Charge 3:** Develop a Fellow Ambassador Program for Fellows to participate in AFDO and Affiliate committees and arrangements for the benefit of encouraging future fellow candidates and association participation.  

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval □  Disapproval □  Date __________

**Charge 4:** Identify ways for Fellow-involvement with AFDO Local Arrangements and identifying potential conference speakers and presentations.  

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval □  Disapproval □  Date __________

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*Responsible for submission of reports*
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**Charge 5:** Analyze and Coordinate data from the salary survey of State Food Safety programs.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval ☐  Disapproval ☐  Date ______________

**Charge 6:** Develop an inspector model job description.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval ☐  Disapproval ☐  Date ______________

**Charge 7:** Identify ways for IFPTI to aggressively recruit for participation in the fellowship.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval ☐  Disapproval ☐  Date ______________

**Charge 8:** Look at ways to get field level (boots on the ground) food protection officials involved in AFDO.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

Approval ☐  Disapproval ☐  Date ______________

**Charge 9:** Continue to manage the Continuing Education Scholarship and selection of the recipients of the scholarship award.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

*Responsible for submission of reports*
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Charge 10: Continue to manage the IFPTI Fellow Grant awarded by AFDO for attendance to the annual AFDO Conference.

Discussion:

Recommendations:

Executive Committee Action:

*Responsible for submission of reports*