

2017-2018 AFDO COMMITTEE CHARGES

Produce Committee

Chair: Byron Beerbower, FDA, Lansing, MI

***Chair:** Erik Bungo, VA Department of Agriculture & Consumer Services, Richmond, VA

Chair: Cameron Smoak, AFDO

Charge 1: Attend the NASDA National Consortium for Produce Safety Program Development conference to ensure that AFDO is appropriately represented.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

Charge 2: Request updates from the Produce Safety Alliance regarding trainings held and certificates issued and offer assistance as needed.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

Charge 3: Request updates from the Sprout Safety Alliance regarding trainings held and certificates issued and offer assistance as needed.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

Charge 4: Appoint individual to serve as the AFDO Representative to the Produce Safety Alliance Executive Committee and offer assistance as needed.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

**Responsible for submission of reports*

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Charge 5: Construct a 2-hour committee session during the allotted committee time spot with a final agenda for submission no later than March 1, 2018.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

Charge 6: Assist Cameron Smoak, Jim Melvin and NASDA with creating and meeting deliverables of the NASDA grant and ensure that AFDO and NASDA work together to accomplish common goals.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

Charge 7: Host quarterly calls with interested AFDO members to be a conduit for information exchange between the FDA and the states for produce related issues and concerns.

Discussion: Begin this process after recruiting committee members at the 2018 AFDO conference.

Recommendations: Calls should be made throughout the year that highlight the implementation of produce rules and individuals from the States should be highlighted to communicate issues and successes that are occurring. A rotating webinar series with ppts from States showcasing specifics would be beneficial.

Executive Committee Action:

Approval Disapproval Date _____

Charge 8: Network with other produce specific organizations and associations to promote AFDO and encourage/solicit ideas for educational materials to share with industry stakeholders.

Discussion:

Recommendations:

Executive Committee Action:

Approval Disapproval Date _____

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