

2011-2012 AFDO FINAL COMMITTEE REPORT

Food Committee

***Chair:** Ellen Laymon, U.S. Food & Drug Administration, DFRS, Rockville, MD

Chair: Byron Beerbower, MI Dept. of Agriculture, Lansing, MI

Chair: Jim Melvin, NC Dept. of Agriculture, Raleigh, NC

Co-Chair, Field: Dave Read

Co-Chair, Meat & Poultry: Keith Payne, Stan Stromberg

Co-Chair, Retail: Joseph Graham

Co-Chair, Retail: Kimberly Stryker

Charge 1: Survey states to acquire information to update AFDO's Topical Index. Update Topical Index where necessary.

Discussion: A survey is being completed in conjunction with FDA. Under the co-operative Agreement with FDA, this topical index will be updated by AFDO staff. To date over 540 documents have been collected by the AFDO staff and included in the State Food safety program manager information Portal. This portal is a searchable database of educational documents prepared by state food safety agencies. The portal is searchable by state or topic. AFDO staff is now working on a document management system that will allow program managers to edit, add, or delete documents associated with their agency that exist on the Topical Index. Encourage the inclusion of FDA's co-operative programs in subject matter documents in the topical index.

Recommendation: Work with AFDO staff on the document management system for the Topical Index.

Executive Committee Action:

Approval

Disapproval

Date

5/23/12

Charge 2: Review and propose updates on the AFDO Apple Cider Processing Operations Requirements & Guidelines (Feb 2003, 2nd print) (*Out of Date*)

Discussion: Thanks to Steve Stich from NY Agriculture and Markets for taking the lead on this project. A final draft version is attached to this committee report.

Recommendation: The Committee recommends it move to publish. (See Attachment 1)

Executive Committee Action:

Approval

Disapproval

Date

5/23/12

Charge 3: Review and propose updates on the Model Water Vending machine Regulation (June 1997 revised, Dec 2002 printed) (*Out of Date*)

Discussion: Committee Chairs tabled this charge for the year.

Recommendation: Continue this charge.

**Responsible for submission of reports*

2011-2012 AFDO FINAL COMMITTEE REPORT

Executive Committee Action:

Approval

Disapproval

Date

5/23/12

Charge 4: Identify and incorporate into AFDO's Topical Index available model HACCP plans for retail specialty meat products that require a variance in the FDA Food Code (cured, smoked and fermented meats). Inquiries received from Michigan and Oregon.

Discussion: Joe Corby and Stan Stromberg have begun work on a draft model HACCP plan for retail environments. USDA submitted an issue on HACCP-based guidance for meat and poultry processing at retail food establishments to CFP this year, the issue was accepted and a committee will be formed to work on the final documents. A model variance template is being field tested by the Michigan Department of Agriculture and they will provide the Committee an analysis of the effectiveness of the document.

Recommendation: The Food committee should continue this Charge as it pertains to addressing the variance issue with special processing at retail. Pending Michigan's analysis of the variance template, AFDO could consider providing the template to other state and local programs for their consideration.

Executive Committee Action:

Approval

Disapproval

Date

5/23/12

Charge 5: Complete a business analysis identifying the steps and matrices for food supply components of foodborne illness investigations identified in the CIFOR Guidelines (surveillance, detection, investigation and control).

Discussion:

- The CIFOR Steering Committee agreed to include resources from the Rapid Response Team (RRT) Project Best Practices Manual in the CIFOR Clearinghouse - <http://www.cifor.us/clearinghouse/keywordsearch.cfm> The Best Practices Manual was developed by representatives from the FDA and 9 state food regulatory programs. This will make additional technical resources available to assist states with the environmental health/food regulatory components of foodborne illness outbreaks.
- The CIFOR Steering Committee also endorsed the "CIFOR Foodborne Illness Response Guidelines for the Food Industry" subject to minor modifications identified by the Steering Committee. AFDO members, Lisa Hainstock and Ernie Julian played leading roles during the development of this document.
- AFDO members played important roles leading to the decision by the Conference for Food Protection (CFP) to recommend to the FDA that the 2009 Food Code (as modified by the Supplement issued in 2011) be amended so that the CIFOR Guidelines, Toolkit, and Guidelines for Industry be included in Annex 2 (references), Part 3 (Supporting Documents). See CFP Issue 2012 II-028 for further details.

Recommendation: Continue this charge.

Executive Committee Action:

Approval

Disapproval

Date

5/23/12

**Responsible for submission of reports*

2011-2012 AFDO FINAL COMMITTEE REPORT

Charge 6: Maintain contact with CFP committees and identify opportunities for collaboration. Contact the CFP Executive Director prior to the CFP conference and request an opportunity to provide an update on AFDO activities of interest that are relevant to CFP. Regularly request and maintain a listing of CFP committees and their members.

Discussion: This is covered under the MOU the AFDO Retail Food Committee maintains with CFP. A survey was conducted by the Retail Food Committee to characterize common members in both groups and what activities are worked on for CFP. The results of the survey are attached to this report. (See Attachment 2)

Recommendation: The Retail Food sub-committee should be cognizant of CFP activities and possible areas of collaboration.

Executive Committee Action:

Approval Disapproval Date 5/23/12

Charge 7: Develop an AFDO guidance document for regulatory oversight of Cottage Foods.

Discussion: Thanks to the entire committee for taking an interest in preparing this document for publication. Version one has been sent to the printer and should be available soon. This document will be presented to the AFDO membership at large at the Annual Educational Meeting in June. A panel discussion led by Ellen Laymon will incorporate an introduction of this document to the audience. Also on this panel discussion will be three fellows from the Institute that are focusing their projects on cottage foods. In addition to the AFDO Annual Conference, AFDO will attend and speak at other meetings to address cottage foods and discuss our new publication. Currently presentations are scheduled for CASA; Pittsburgh, PA., FDA SW Region Food protection Seminar; Council Bluffs, Iowa, and FDA NE Region Food Protection Seminar; Portsmouth, NH. (See Attachment 3)

Recommendation: Charge completed.

Executive Committee Action:

Approval Disapproval Date 5/23/12

**Responsible for submission of reports*